

Nashville State Community College

Inclement Weather Procedures

Nashville State **rarely cancels classes** due to inclement weather. Nashville State does **NOT** follow Metro Davidson County or other school system inclement weather school closing decisions or make decisions using the closing criteria of elementary, middle, and high schools. Nashville State makes class cancellation and school closing decisions like businesses make closing decisions. Businesses rarely close due to inclement weather. Class cancellation decisions are also made on the basis of actual weather conditions, not forecasts.

College students are adults and, as such, are expected to use good judgment and make responsible decisions about their safety when coming to campus in inclement weather. If a student chooses not to attend class, it is his or her responsibility (not the instructor's) to notify the instructor of absence and make arrangements to make up work and assignments. Even with notification, faculty are NOT required to give make-up exams for classes missed due to inclement weather. Check with your instructor for specific class policy.

Cookeville and Waverly Campus: Directors will make decisions based on conditions in their respective counties. The **Dickson Center** will use the same inclement weather procedure as the Dickson Technology Center. The **Southeast Center** will follow decisions of the Main Campus. For other off campus locations the following applies: **High school sites will follow the public school system closings.** Other sites that are not high schools will follow Main Campus decisions.

The following procedures will be followed for the **Main Campus and Southeast Center:** A decision to delay or cancel classes will be made as early as practicable. The decision about canceling day classes will usually be made by 6:00 a.m. A decision about canceling evening classes will usually be made by 3:00 p.m. Deans will be called at home about any early morning decision to cancel day classes and will be responsible for informing others in their divisions. Each division will develop procedures for notifying faculty and students.

A decision to cancel classes will be announced through the following channels:

Nashville State Community College Website, www.nsc.edu
Nashville State Community College Call Processor, (615) 353-3333
TV Channels 2, 4, and 5
WLAC Radio, 1510 AM
WRVW Radio, 107.5 FM **The River**
WNRQ Radio, 105.9 FM **The Rock**
WUBT Radio, 101.1 FM **The Beat**
WSIX Radio, 97.9 FM

If there is no announcement about Nashville State Community College, classes will be held on schedule. **The college is open even if classes are canceled and all employees except faculty must report to work, take annual leave, or use approved compensatory time.** As a rule, the entire college will be closed only if the Governor closes all state government offices in Nashville and only the college President has the authority to close the college. In the case of a college closure, employees will be notified through email and the website as appropriate.

During inclement weather, faculty and students must use their own judgment in deciding whether or not to travel to campus. Faculty who cannot meet their classes should notify their dean or coordinator according to division instructions. Faculty will submit a written plan, approved by their dean, and will inform students of the plan for making up class cancellations due to inclement weather. Faculty should give students an opportunity to make up work missed for legitimate weather-related travel problems and should inform students about their policies.