

Dual/Joint Enrollment Program

email: highschoolprograms@nsc.edu

website: www.nsc.edu/admissions/high-school-programs



Dual Enrollment is the enrollment of a high school student in one or more specified college course(s) for which the student will be awarded both high school and college credit. Courses will not be expected to count toward the student's high school diploma **unless** the student has made prior arrangement with the high school, umbrella school and/or local board of education.

THE STUDENT IS RESPONSIBLE FOR OBTAINING VERIFICATION OF TRANSFER CREDIT TO THEIR CHOSEN COLLEGE OR UNIVERSITY.

APPLICATION CHECKLIST ITEMS:

- (1) *Complete the online Application for Admissions:*
- <https://www.nsc.edu/>
 - Select Apply (teal box in the top right corner)
 - Select Apply Now
 - Click on "Create a first-time user account"
 - Click on "Login"
 - Select **Dual Enrollment** under the "Program of Study" tab when it asks you which high school program you are applying for.
 - Complete and submit the application
- (2) *Complete and submit Participation Forms* (attached)
- Parent Permission Form (Pg. 2)
 - Immunization/Applicant Signature Form (Pg.3)
- (3) *Submit an official High School Transcript*
- (4) *Submit ACT or SAT scores* (Pre-ACT or PSAT accepted if no ACT or SAT scores available)
- [ACT Test Scores | ACT Scoring | ACT](#) or [SAT Scores – SAT Suite | College Board](#)
- (5) *Apply for the Dual Enrollment Lottery Grant online* (www.tn.gov/collegepays)
- (6) If you are 18, submit identification to satisfy the Proof of Citizenship requirement. Acceptable identification: State of TN photo ID, Driver's License, Social Security Card or Birth Certificate.

Submit all forms & transcripts to:

NSCC
High School Programs
120 White Bridge Rd
Nashville, TN 37209

Note: Completing the admissions process does not guarantee eligibility to register for college courses. Students must meet the prerequisite requirements for the course(s) they wish to register in.

IMPORTANT INFORMATION:

High School Programs	(615) 353-3269	Clarksville Campus	(931) 551-7004
Business Office	(615) 353-3310	Dickson Campus	(629) 348-1646
Records	(615) 353-3218	Southeast Campus	(615) 986-7444
Testing Center	(615) 353-3564	Humphreys Cty Campus	(931) 296-1739

Information for Students with Disabilities

If you have a learning or physical disability and want information on the types of services that are available, please call the Access Center at 615-353-3721.

*An unweighted high school GPA of 3.6 or higher can be used in place of ACT or SAT scores. See High School Programs website for more information. If needed, the ACCUPLACER placement test may be taken as a substitute for placement scores to meet eligibility requirements for registration into college courses. The ACCUPLACER test is administered at the Testing Center on any NSCC campus. This exam is used to determine if a student is eligible to take college level courses based on their knowledge in the subjects of Reading, Writing and Math. ACCUPLACER test scores are only good for admission to NSCC. There is no charge for the test provided the student has a current application for admission on file.

Dual/Joint Enrollment Participation Form

Please send completed forms to:

High School Programs
120 White Bridge Road
Nashville, TN 37209-4515



Student's Full Legal Name:

_____ Last _____ First _____ Middle _____

Student Social Security Number:

Date of Birth* (mm/dd/yy):

Date of TN Residency (mm/yyyy):

*If you are 18, you must submit documentation for proof of citizenship (e.g., Driver's License, Birth Certificate, etc.).

High School Name:

Year of Graduation:

_____ 20_____

Permanent Home Address:

Number _____ Street/Apt. # _____ P.O. Box _____

City _____ State _____ Zip Code _____ County _____ Country (if not U.S. Citizen) _____

Email address _____ Telephone number (please include area code) _____

To Be Completed by Student:

I understand by becoming a Dual Enrollment student, I must abide by the high school's and college's rules and regulations. In the acknowledgement of the Family Educational Rights and Privacy Act of 1974 as amended (FERPA), I give my permission for the High School Programs department at Nashville State Community College to release any information regarding my grades, attendance, academic standing, disciplinary action, financial obligations, or any other aspect of my student life to my parents/legal guardians while I am a Dual Enrollment student. I understand my grades, attendance, and any other academic information will be provided to the high school as part of this agreement.

Student's Signature

Print Student's Name

Date

Print Parent/Guardian's Name(s) that we can release this info to

To Be Completed by Parent/Guardian:

I hereby acknowledge the participation of this student in the dual enrollment program at Nashville State Community College. I understand and agree that as the student's parent/guardian I am fully responsible and promise to pay for all fees and charges related to the student's Dual Enrollment at Nashville State Community College.

Parent/Guardian's Signature

Print Parent/Guardian's Name

Date

Cell Phone Number

Work Phone Number

Parent/Guardian's Email Address

To Be Completed by High School Counselor or Administrator:

As an official of the above-named high school, I hereby grant permission for the above-named student to participate in the dual/joint enrollment program at Nashville State Community College.

Counselor/Administrator's Signature

Print Counselor/Administrator's Name

Date

Hepatitis B Immunization Health History Form All Students Must Complete

Name: _____
Last
First
MI

Date of Birth: _____ Social Security Number*: _____ Phone: _____
Month/Day/Year

Each public or private postsecondary institution in the state must provide information concerning measles, mumps, rubella, varicella, and hepatitis B infections to all students matriculating for the first time. Tennessee law requires that such students complete and sign this waiver form provided by the institution which includes detailed information about these diseases. The required information below includes the risk factors and dangers of these diseases as well as information on the availability and effectiveness of vaccines for persons who are at-risk for these diseases. The information concerning each disease is from the Centers for Disease Control and the American College Health Association.

The law does not require that students receive vaccination for enrollment. Furthermore, the institution is not required by law to provide vaccination and/or reimbursement for the vaccine. A student may be exempted from immunization requirements if vaccination conflicts with the religious tenets and practices of the student or if a licensed physician determines that the risk of harm from the vaccine outweighs the potential benefit.

Hepatitis B (HBV) Immunization:

Hepatitis B (HBV) is a serious viral infection of the liver that can lead to chronic liver disease, cirrhosis, liver cancer, liver failure, and even death. The disease is transmitted by blood and or body fluids and many people will have no symptoms when they develop the disease. The primary risk factors for Hepatitis B are sexual activity and injecting drug use. This disease is completely preventable. Hepatitis B vaccine is available to all age groups to prevent Hepatitis B viral infection. A series of three (3) doses of vaccine are required for optimal protection. Missed doses may still be sought to complete the series if only one or two have been acquired. The HBV vaccine has a record of safety and is believed to confer lifelong immunity in most cases.

Check only **one**:

- Mark One** {
- I hereby certify that I have read this information and I have had the entire series of the Hepatitis B vaccine.
 - I hereby certify that I have read this information and I have elected not to receive the Hepatitis B vaccine.
 - I hereby certify that I have read this information and I have elected to receive the Hepatitis B vaccine and/or I am in the process of receiving the complete three dose series of the Hepatitis B vaccine.

Measles, Mumps, Rubella (MMR) and Varicella Immunizations:

Measles, causes fever, rash, cough, runny nose, and red, watery eyes. Complications can include ear infection, diarrhea, pneumonia, brain damage, and death.

Mumps causes fever, headache, muscle aches, tiredness, loss of appetite, and swollen salivary glands. Complications can include swelling of the testicles or ovaries, deafness, inflammation of the brain and/or tissue covering the brain and spinal cord (encephalitis/meningitis), and, rarely, death.

Rubella causes fever, sore throat, rash, headache, and red, itchy eyes. If a woman gets rubella while she is pregnant, she could have a miscarriage or her baby could be born with serious birth defects.

Varicella (chickenpox) causes blister-like rash, itching, fever, and tiredness. Complications can include severe skin infection, scars, pneumonia, brain damage, or death.

You can protect against these diseases with safe, effective vaccination.

Check only **one**:

- Mark One** {
- I hereby certify that I have read this information and I have had the entire series of MMR and Varicella vaccines.
 - I hereby certify that I have read this information and I have elected not to receive the MMR and Varicella vaccines.
 - I hereby certify that I have read this information and I have elected to receive the MMR and Varicella vaccines and/or I am in the process of receiving the complete series of MMR and Varicella vac-

SIGN HERE { **Signature of PARENT** _____ **Date** _____
 (Parent/Guardian must sign if student is under the age of 18)

For more information about these diseases and the vaccine schedules, please contact your local health care provider or consult the Center for Disease Control and Prevention Web site at www.cdc.gov/health/default.htm.