

**Nashville State Community College  
Accounting Technical Certificate**

**NAME:** \_\_\_\_\_ **A#** \_\_\_\_\_ **CATALOG YR:** 2025 - 2026

GENERAL EDUCATION	
No General Education Courses Required for the Technical Certificate	

FIRST YEAR – FALL SEMESTER					NOTES
Course No. and Title	Cr.	Term	Grade	Prerequisite	
ACCT 1010-Principles Accounting I	3			Level 2 placement in Math and Reading	
BUSN 1360- Software Applications for Business	3			Level 2 placement in Reading	
ADMN 1310-Business Communications	3			Level 2 placement in English and Reading	
<b>Total Credit Hours</b>	<b>9</b>				

FIRST YEAR – SPRING SEMESTER					NOTES
Course No. and Title	Cr.	Term	Grade	Prerequisite	
ACCT 1020-Principles of Accounting II	3			ACCT 1010	
ACCT 1371- Accounting Spreadsheets I	3			BUSN 1360	Spring only
ACCT 2382-Accounting Systems Applications	3			ACCT 1010 with a grade of "C" of higher and knowledge of basic computer fundamentals	Spring only
ACCT 2301 – Payroll Accounting	3			ACCT 1010 with a grade of "C" or higher and BUSN 1360	Completion of or concurrent enrollment in ACCT 1371 recommended before taking ACCT 2301
<b>Total Credit Hours</b>	<b>12</b>				

SECOND YEAR – FALL SEMESTER					NOTES
Course No. and Title	Cr.	Term	Grade	Prerequisite	
ACCT 2321-Intermediate Accounting I	3			ACCT 1020 with a grade of "C" or higher and BUSN 1360	Fall only
ACCT 2331-Tax Accounting	3			ACCT 1020 with a grade of "C" or higher	Fall only
ACCT 2381-Accounting Databases OR ACCT 2391-Special Topics in Accounting	3			See catalog	
<b>Total Credit Hours</b>	<b>9</b>				
<b>Total Certificate Hours</b>	<b>30</b>				

**Program Notes:**

- All courses apply to the Associate of Applied Science degree in Accounting.
- All accounting curriculum courses require a grade of C or higher for completion.
- A program exit exam is required. Contact the Director of the Accounting program for more information.
- To receive your certificate you must complete and file an Intent to Graduate Form. The form can be obtained from the Records Office or downloaded from the Records Office website link.
- ACCT 1371, ACCT 2382, ACCT 2301, ACCT 2321, ACCT 2331, ACCT 2381, ACCT 2391, ADMN 1310, and BUSN 1360 are not part of a Tennessee Transfer Pathway and generally do not apply toward university bachelor's degrees in Accounting.

It is the student's responsibility to ensure that all requirements for the certificate are met. It is best to work out a systematic approach to taking the required courses, because not all courses may be offered every semester, especially the second year courses. Please work with your accounting advisor when scheduling courses.