

Accounting

at Nashville State Community College



Accounting Clerk Technical Certificate

Accounting Technical Certificate

Associate of Applied Science Degree



Nashville State
Community College

Accounting at Nashville State

Begin an exciting and lucrative career with Nashville State's accounting programs. Gain the quality education in accounting you need to succeed with our short-term technical certificates and our two-year Associate of Applied Science degree.

If you are detail oriented, organized, like working with numbers and computers, and enjoy preparing and analyzing financial data, our programs in accounting are a good fit for you.

Convenient, Affordable, Quality Education

- Job Success Skills
- Web-based and Hybrid Courses
- Affordable Tuition
- Career Counseling
- Open Enrollment
- Tennessee Promise
- Tennessee Reconnect



Enter the Job Market Quickly

The Accounting Clerk Technical Certificate provides foundational skills to prepare students for entry-level accounting clerk positions and can be completed in two semesters when following the recommended course schedule and sequence.

All courses in this certificate will apply toward the 30-hour Accounting Technical Certificate and the Accounting A.A.S. Degree.

Accounting Clerk Technical Certificate Course Requirements

<i>Technical Certificate Courses</i>	<i>Credits</i>
ACCT 1010 Principles of Accounting I	3
ACCT 1020 Principles of Accounting II	3
ACCT 1371 Accounting Spreadsheets I	3
ACCT 2382 Accounting Systems Applications	3
ADMN 1310 Business Communications.	3
BUSN 1360 Software App. for Business.	3
<i>Total Technical Certificate Credit Hours . . . 18</i>	

Grow Your Skills

Add to your skill base by completing the additional course requirements for the 30-hour Accounting Technical Certificate.

Career opportunities with an accounting technical certificate encompass a wide variety of entry-level positions such as payroll clerk, bookkeeper, accounts receivable or accounts payable clerk, and tax preparer.

Accounting Technical Certificate Course Requirements

<i>Technical Certificate Courses</i>	<i>Credits</i>
ACCT 1010 Principles of Accounting I	3
ACCT 1020 Principles of Accounting II	3
ACCT 1371 Accounting Spreadsheets I	3
ACCT 2301 Payroll Accounting.	3
ACCT 2321 Intermediate Accounting I	3
ACCT 2331 Tax Accounting	3
ACCT 2381 Accounting Databases	3
or	
ACCT 2391 Special Topics in Accounting	3
ACCT 2382 Accounting Systems Applications	3
ADMN 1310 Business Communications.	3
BUSN 1360 Software App. for Business.	3
<i>Total Technical Certificate Credit Hours . . . 30</i>	



Continue Your Education

Broaden your opportunities for career advancement. The Accounting Technical Certificate is designed so you can apply all of the required courses towards an Associate of Applied Science degree in Accounting.

The Accounting A.A.S. degree offers the additional educational base needed to demonstrate higher-level skills in critical thinking and problem solving. The result is a highly skilled and knowledgeable graduate prepared for greater career opportunities including positions such as staff, junior, or payroll accountant and full-charge bookkeeper.

A.A.S. Program Outcomes

Graduates of the program will be able to:

- Explain the role of accounting in business and how accounting information systems are used to gather, summarize, report, and analyze financial data.
- Perform the steps in the accounting cycle, complying with Generally Accepted Accounting Principles.
- Demonstrate knowledge of local, state, and federal tax laws and competence in tax planning and compliance.
- Identify ethical issues and apply a value-based reasoning system to accounting issues.
- Apply knowledge of business and accounting application software to solve a wide range of business problems.
- Demonstrate an understanding of cost accounting systems and the budgeting process.

Accounting A.A.S. Course Requirements

<i>A.A.S. Degree Courses</i>	<i>Credits</i>
Freshman Seminar	
NSCC 1010 First Year Experience	1
English	
ENGL 1010 English Composition I	3
Speech	
COMM 2025 Fundamentals of Communication	3
Humanities/Fine Arts Elective (choose one)	
ART 1035 Introduction to Art	3
MUS 1030 Introduction to Music.	3
Mathematics	
MATH 1630 Finite Mathematics	3
Social/Behavioral Sciences (choose one)	
ECON 2100 Principles of Macroeconomics	3
ECON 2200 Principles of Microeconomics.	3
Business	
BUSN 1305 Introduction to Business.	3
BUSN 1360 Software App. for Business.	3
Accounting	
ACCT 1010 Principles of Accounting I.	3
ACCT 1020 Principles of Accounting II	3
ACCT 1371 Accounting Spreadsheets I	3
ACCT 2301 Payroll Accounting.	3
ACCT 2321 Intermediate Accounting I	3
ACCT 2322 Intermediate Accounting II	3
ACCT 2331 Tax Accounting	3
ACCT 2341 Cost Accounting.	3
ACCT 2381 Accounting Databases	3
ACCT 2382 Accounting Systems Applications	3
ACCT 2391 Special Topics in Accounting	3
ACCT 2399 Accounting Capstone	3
Administrative Professional Technology	
ADMN 1310 Business Communications.	3
Total A.A.S. Degree Credit Hours	61

Get Certified

The Accounting A.A.S. curriculum includes the opportunity to take the Certified Bookkeeper Exam, with the potential of earning a CB certification once you meet the experience requirements.

Additional Course Requirements

The Tennessee Board of Regents requires that students either demonstrate the appropriate skill levels in math, reading, and/or writing before enrolling in college-level courses or enroll in appropriate co-requisite experiences with college-level courses to develop competency in those skills while performing college-level work. ACT/SAT scores, ACCUPLACER test scores, COMPASS test scores, or other relevant information determine whether a student needs to enroll in co-requisite courses in math, reading, and/or writing (English).

Career Services

Nashville State Community College has a very active Career Services Office that assists students, graduates, and alumni with their employment needs. For more information about Career Services, visit: [NSCC.edu/career-services](https://nsc.edu/career-services)

Program Accreditation

The Accounting A.A.S. degree is accredited by the Accreditation Council for Business Schools and Programs (ACBSP).

For more information, please contact

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[NSCC.edu/accounting](https://nsc.edu/accounting)



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