Instructions for MY NSCC Web Registration

Access the Nashville State Community College Home Page
http://www.nscc.edu

Step 1:   Click on the "Log In" link and then the "Go To MyNSCC link to log into your MyNSCC account.
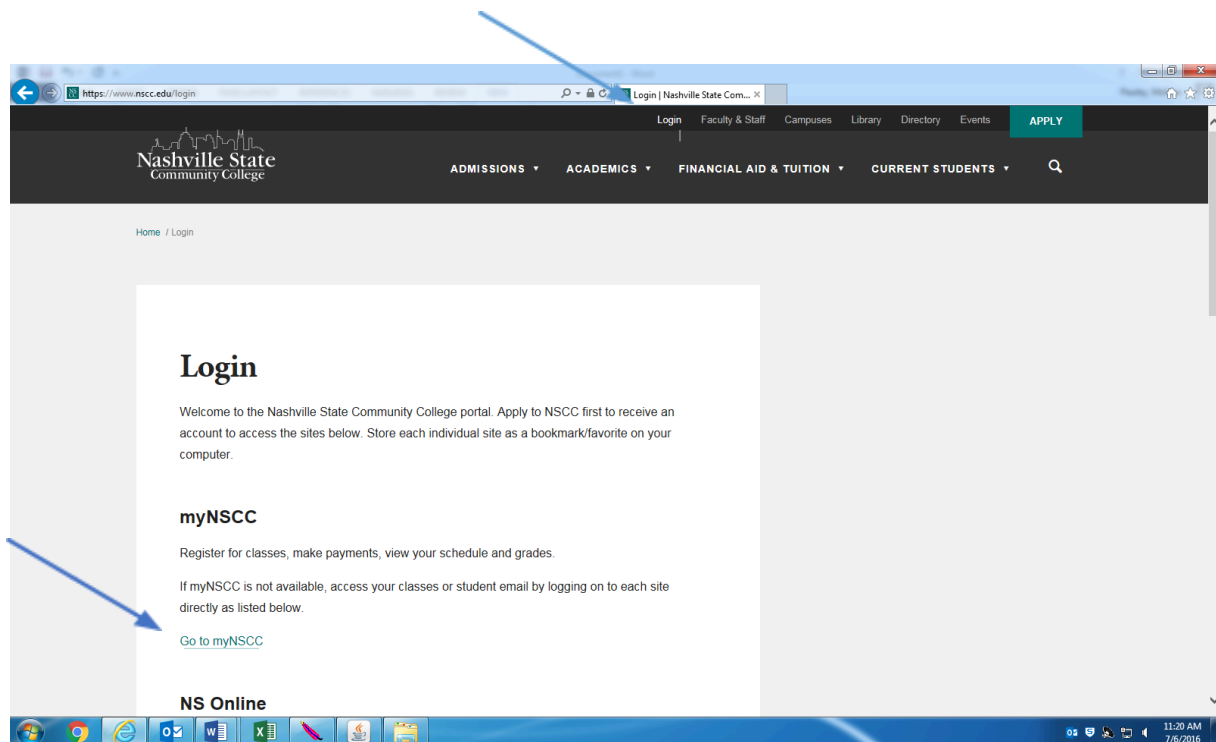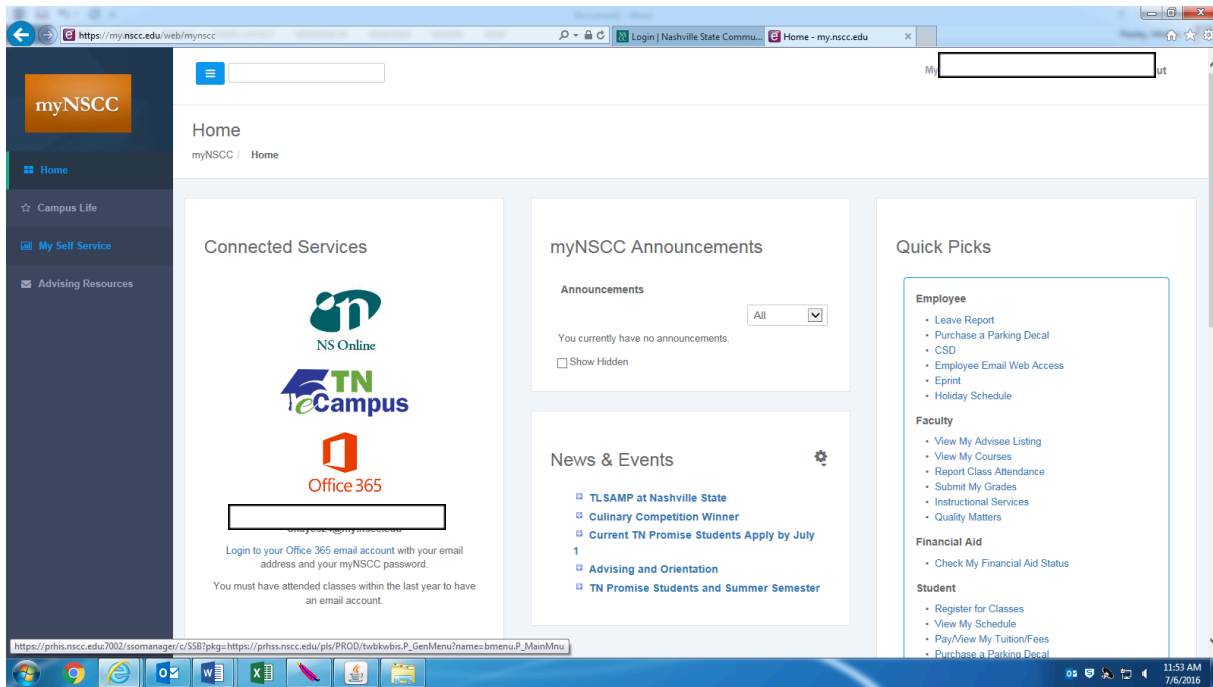
Step 2: Enter your "A" number in the "A" Number field. Your "A" number consists of an "A" plus 8 digits. If you do not know your "A" number, please contact Admissions, Records, or Computer Services Help Desk.
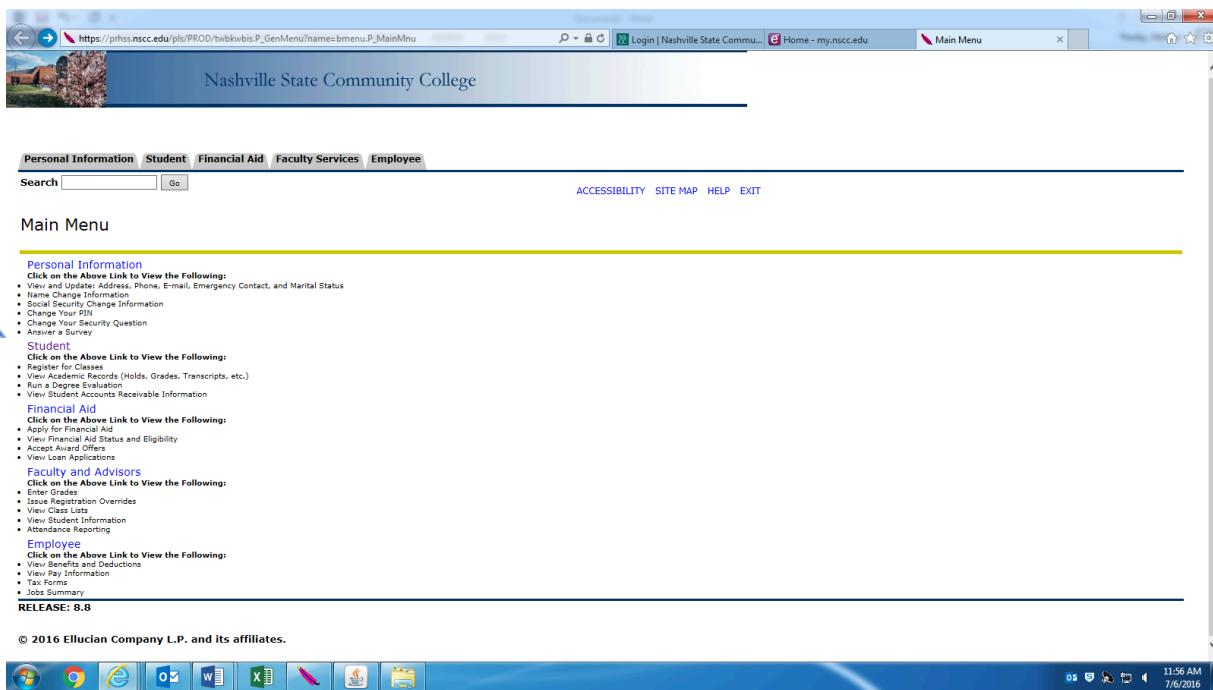
Step 3: Enter your password in the Password field.
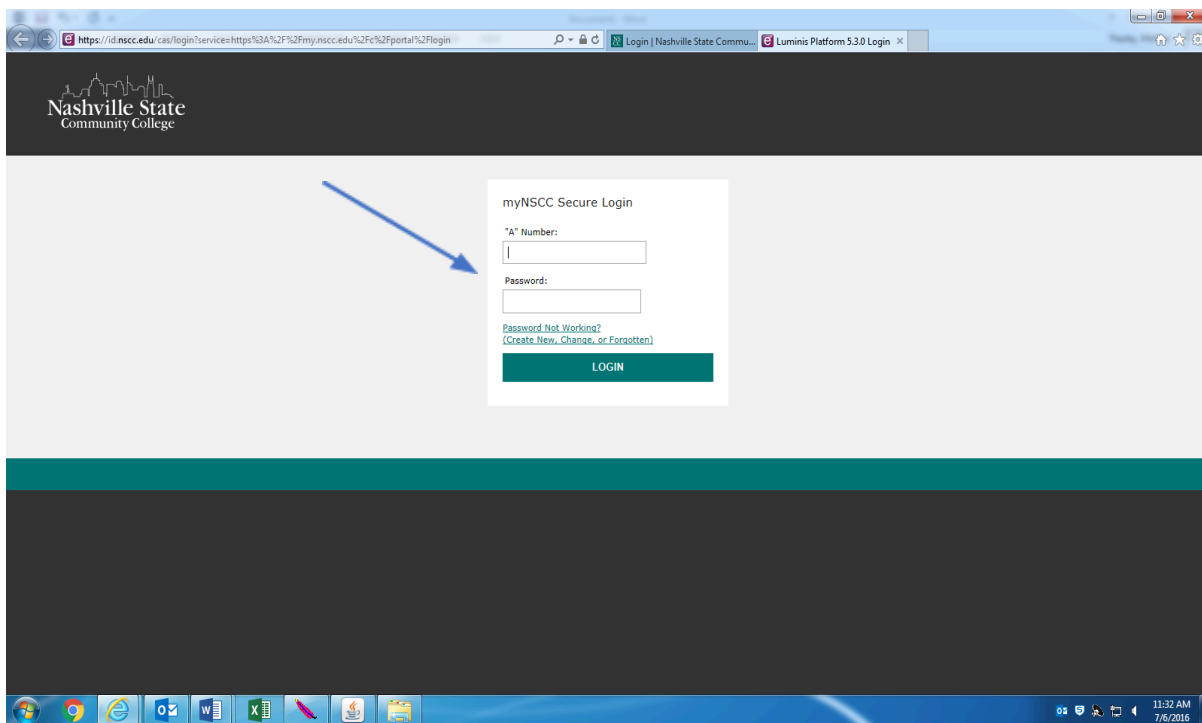
Step 4: Click on the "My Self Service" Tab.

Step 5: Click on the "Student" Tab

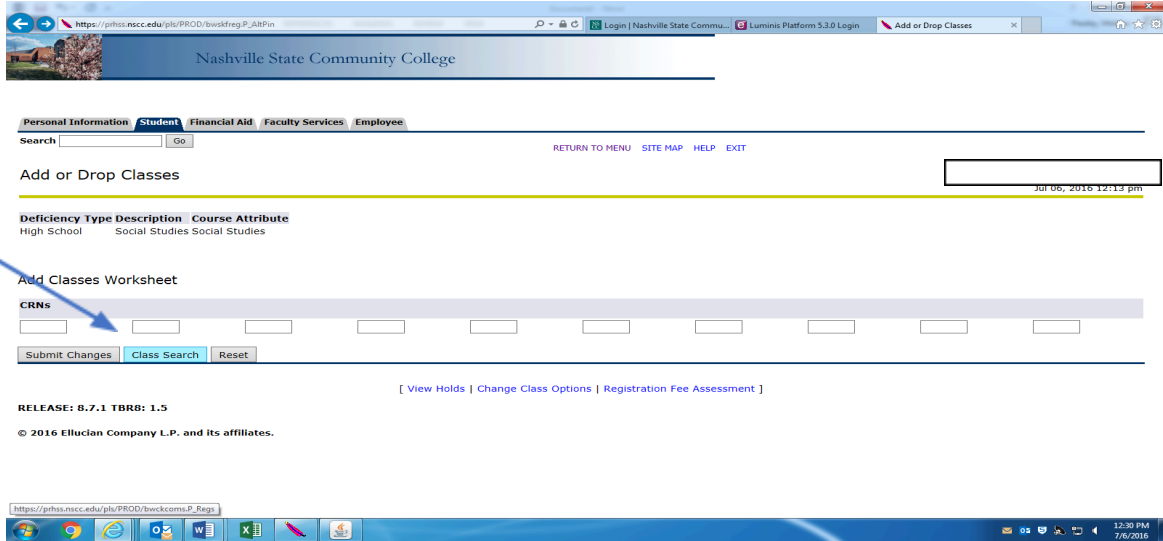***Step 6:*** Click on the "Registration" link.

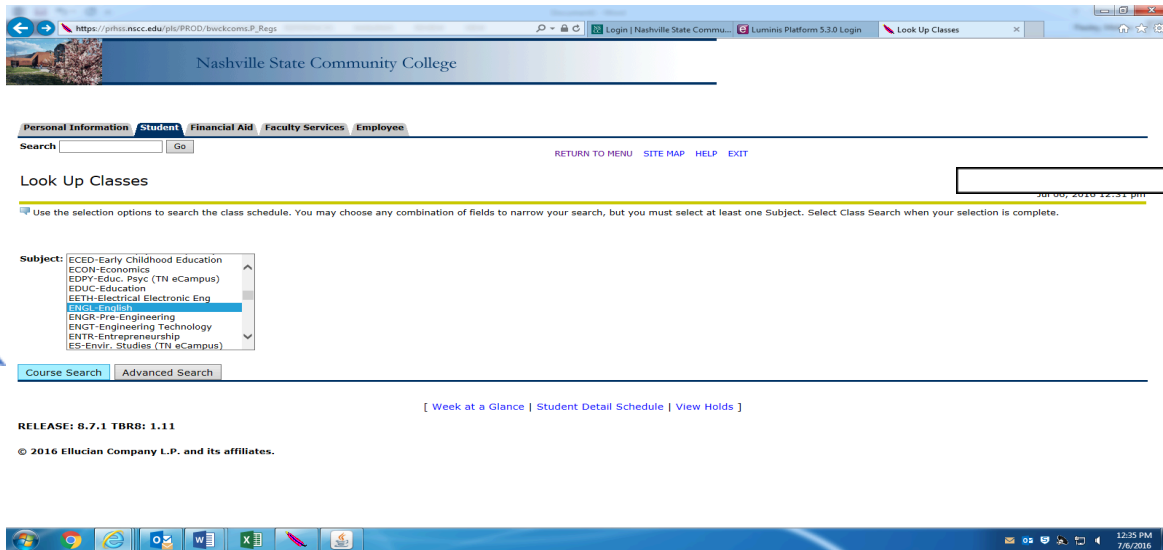

Step 7: Click on the "Add or Drop Classes" link.

You will be prompted to select a term. Using the drop down box, choose the current term and Submit.
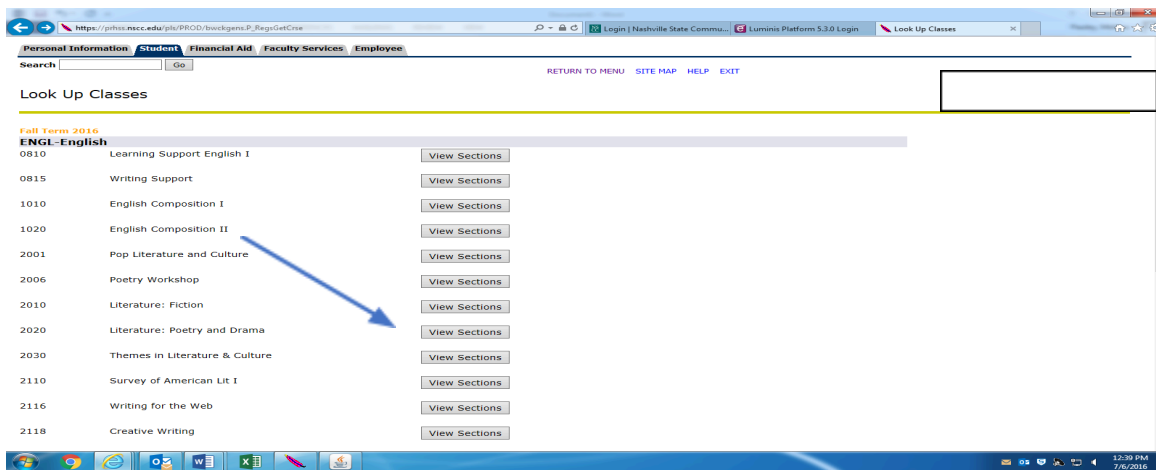
Step 8: Click on the "Class Search" link to look for sections of the courses you wish to register for.


Step 9: Choose a subject and click on it to highlight it blue. Click on the "Course Search" link.

Each course that we offer under that subject will be listed. Click on the "View Sections" link beside the course you wish to register for.

Step 10: All available sections of your course will be displayed. Choose the section you wish to register for and click in the "Select Box" beside the section. After selecting a section, click on the "Register" link at the bottom left of the page.
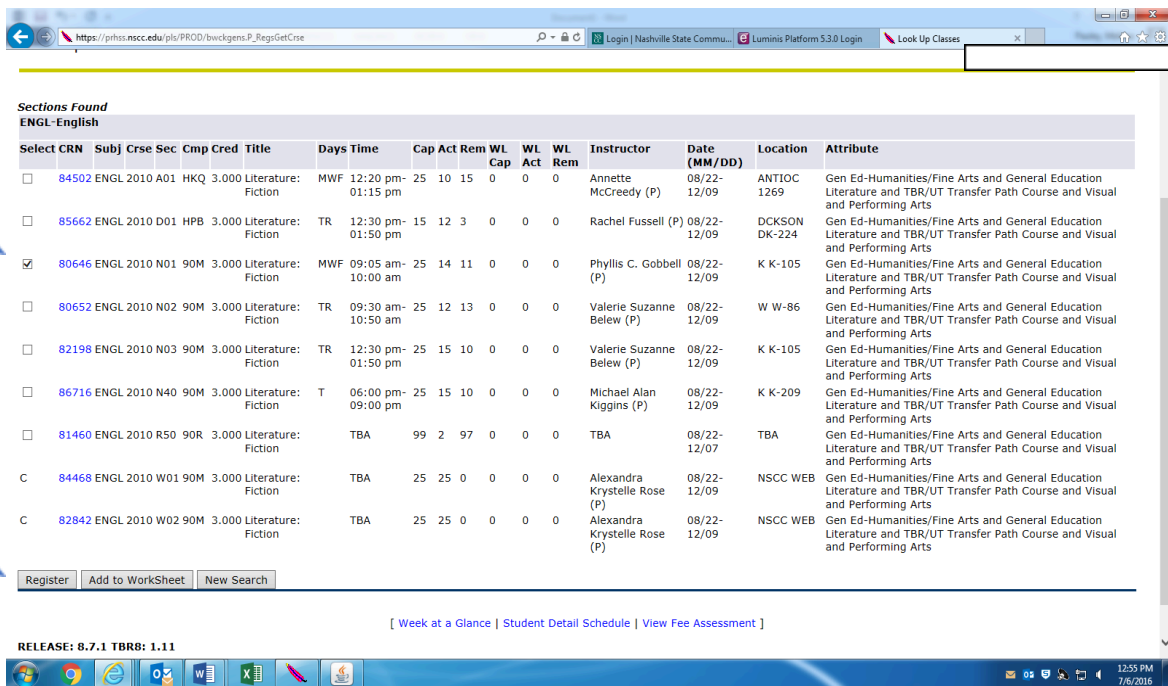
********Please Note the following:**

- The location of the course will be listed under the 'Location" Tab. Please be sure to choose a section at a campus that you can attend.

- If the section is at maximum capacity, there will be a "C" in place of the select box. The "C" denotes that the section is closed.

- If you are registering for a Learning Support lab, you will be required to register for the lab and college level course at the same time. You can use the worksheet to add both crn.

Step 11: Once you have clicked on the "Register" link, the selected course will be moved to your Schedule page. You can then search for another course by clicking on the "Class Search" link and following the above steps for your new subject. Once you have added all course, you will click on the "Submit Changes" link at the bottom left of the page.

You can also use the "Advanced Search" option to search for sections. This option will allow you to narrow your search using categories such as campus, part of term, and instructor. The "Advanced Search" link is located next to the "Course Search" link on the Look Up Classes page.
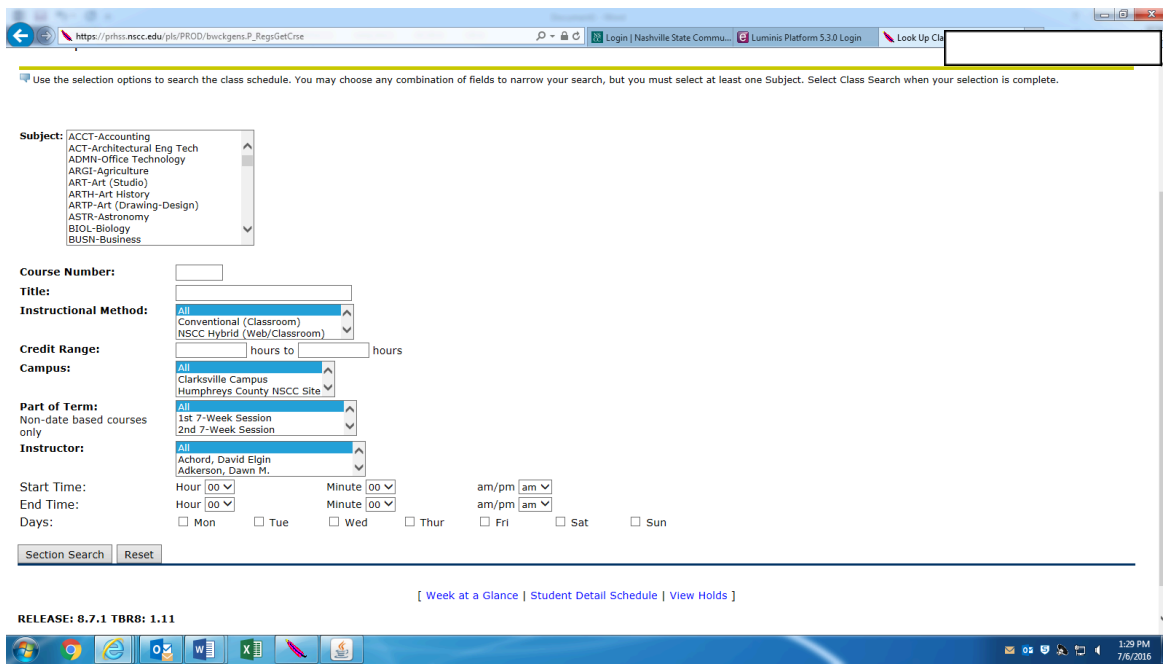
Once you have narrowed your search, click on "Search Sections" and follow the above steps for registering.

Step 12: Now that you have registered for classes, you can print your schedule. To print your detailed schedule:

- Click on your "Student" tab at the top of the page.
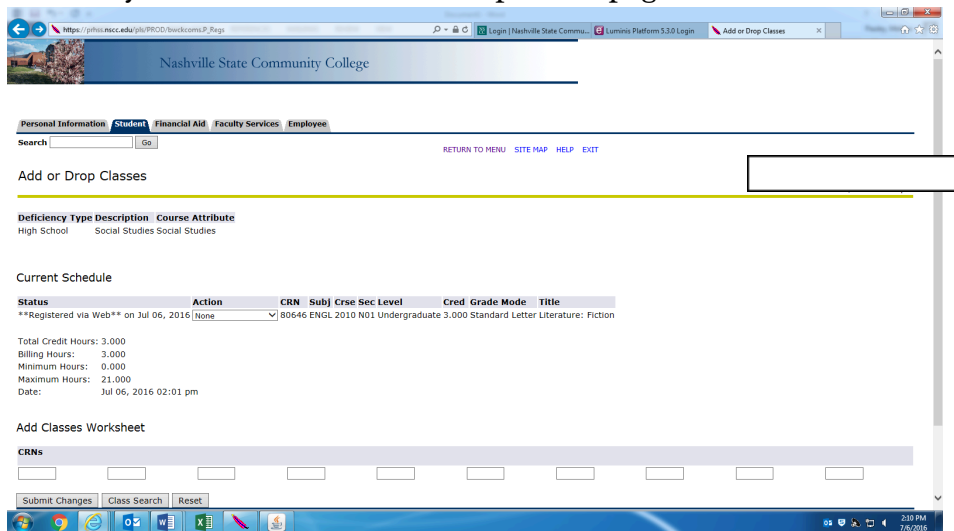
- Click on the "Registration" link and then on "Student Detail Schedule"
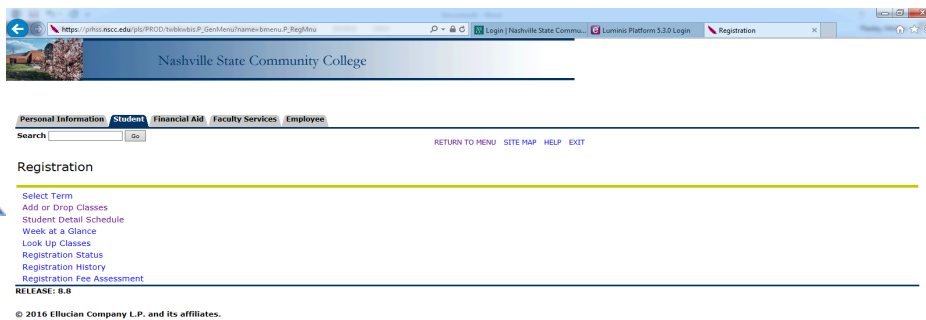
- Right Click in the middle of the page and choose the print icon.
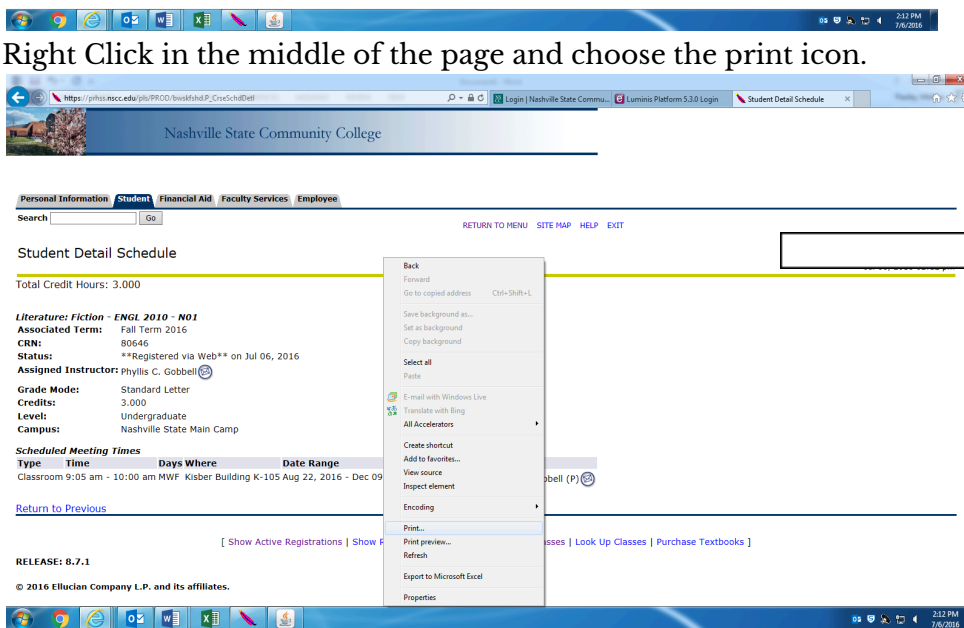
NOTE: If you have registered for an online course (NS Online or TN eCampus) you MUST complete the online orientation before starting the course.

From the "Login" page, choose either NS Online or TN eCampus. The orientations are located on the site.

myNSCC

Register for classes, make payments, view your schedule and grades.

If myNSCC is not available, access your classes or student email by logging on to each site directly as listed below.

Go to myNSCC

NS Online

Take Nashville State courses online. To register for NSCC or TN eCampus web classes, go to myNSCC. NSCC web courses have a "W" section number. Any course ending with section number R50 is a TN eCampus course.

Go to NS Online

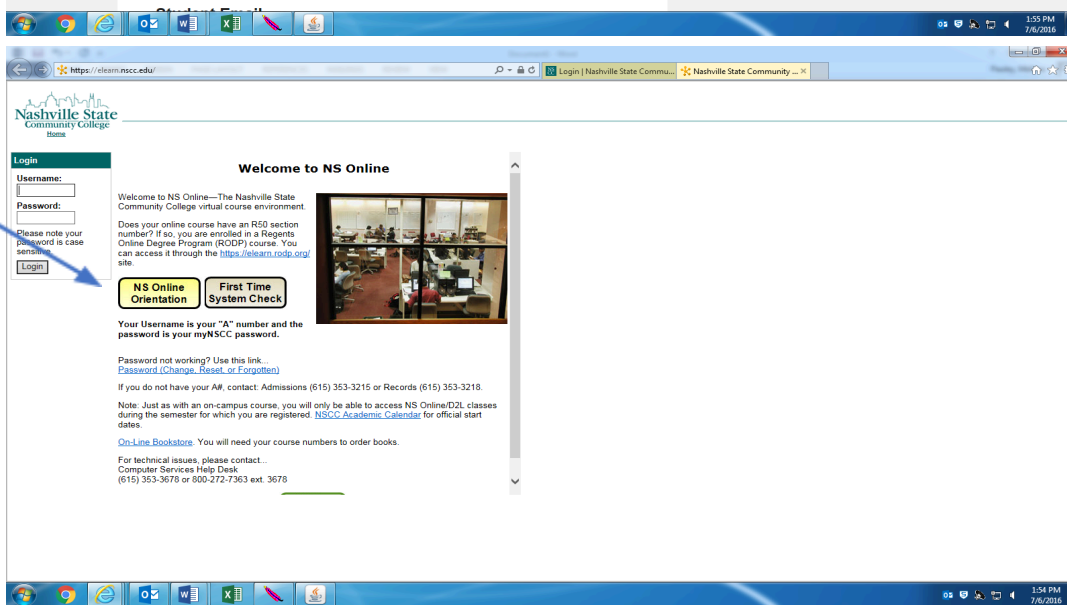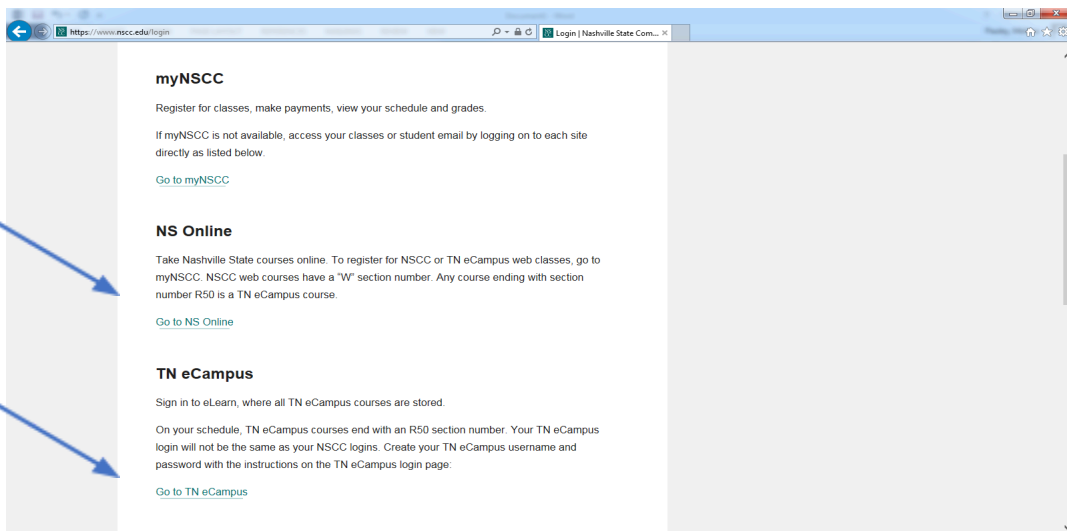**TN eCampus**

Sign in to eLearn, where all TN eCampus courses are stored.

On your schedule, TN eCampus courses end with an R50 section number. Your TN eCampus login will not be the same as your NSCC logins. Create your TN eCampus username and password with the instructions on the TN eCampus login page:

Go to TN eCampus

Welcome to NS Online

Welcome to NS Online—The Nashville State Community College virtual course environment.

Does your online course have an R50 section number? If so, you are enrolled in a Regents Online Degree Program (RODP) course. You can access it through the https://elearn.rodp.org/ site.

NS Online Orientation   **First Time System Check**

Your Username is your "A" number and the password is your myNSCC password.

Password not working? Use this link... Password (Change, Reset, or Forgotten)

If you do not have your A#, contact: Admissions (615) 353-3215 or Records (615) 353-3218.

Note: Just as with an on-campus course, you will only be able to access NS Online/D2L classes during the semester for which you are registered. NSCC Academic Calendar for official start dates.

On-Line Bookstore. You will need your course numbers to order books.

For technical issues, please contact...
Computer Services Help Desk
(615) 353-3678 or 800-272-7363 ext. 3678